

## ILM Level 3 Award in Leadership & Management

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### Overview

An accredited qualification, this 4 day ILM level 3 Award course enables delegates to progress within an academic framework. This course includes assignments which link directly to the workplace.

### Course Content

#### Understanding Innovation and change in an organization

- Understand innovation and change in an organisation
- Understand how to plan, monitor and review the implementation and communication of innovation and change in an organisation
- Understand the effects of innovation and change on people and teams in an organisation

#### Planning & Allocating Work

- Know how to plan work in the workplace
- Know how to allocate work to team members
- Understand how to improve the performance of a team in delivering to plan

#### Understand How to Establish an Effective Team

- Understand how to develop and maintain effective working relationships
- Understand how to build a team

#### Understanding how to Motivate to Improve Performance

- Understand the factors that influence motivation levels in the workplace
- Understand how a theory of motivation can be used to improve performance levels