

## Performance Management

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### Overview

This 1 day course is highly interactive and is designed to help Managers and leaders communicate effectively and deliver their objectives through their most valuable resource – their people.

The benefits of getting performance management right are immense. A time efficient, high performing & motivated workforce will lead to increased output. Poor communication is one of the key causes of poor performance management. Understanding where the communication might break down can help us to improve performance management.

### Course Content

- Why Performance Management is important at all levels of the business and its impact on individuals and teams
- Planning - monitoring, developing, rating, & rewarding
- Methods of identifying performance issues
- Identify own performance traits & actions and identify areas of improvement
- Managing over and under performance

