

| Certificate of Competence (CoC) – Observation of Assessment |                 |
|---|-----------------|
| Assessor Name   | John Tangye     |
| Assessor Number   | 970302          |
| Candidate Name(s)   | Oliver Roberts. |
| Internal Quality Assurer (IQA) Name                         | GILLIAN ROWLAND |
| Qualification Title   | Woodchopper     |
| Date  | 30-1-25         |

| Checklist  | Yes /No | Comments   |
|--|---------|--|
| Assessment documentation in place  | Yes     | All documentation present.   |
| Assessor introduced self (ID card shown) and put candidate at ease   | Yes     | Very good introduction & mentioned my presence. Candidate at ease. ID card shown.        |
| Candidate ID checked (booking form)  | Yes     | Booking confirmation.  |
| Site Specific Risk Assessment (SSRA) correctly completed   | Yes     | Completed in full.   |
| Adequate briefing given on assessment process and documentation used   | Yes     | Very good outlining the assessment process & covered documentation used.                 |
| Candidate rights explained regarding clarification of questions/instructions and access to reference materials | Yes     | After explaining, John checked candidate happy to proceed.                               |
| Assessor attentive to candidate  | Yes     | John always present and gave the candidate time to think.                                |
| Assessor unobtrusive during the assessment   | Yes     | "  |
| Clear, open questions used   | Yes     | John would re-word questions if required to help the candidate reach the correct answer. |
| Clear and concise instructions given   | Yes     | John would always check the candidate understood.  |
| Qualification Guidance / Assessment Pack used to record progress   | Yes     | Referred to throughout.  |
| Candidate informed immediately of assessment result  | Yes     |  |
| Clear and constructive verbal feedback given   | Yes     | Excellent. John is very thorough.  |
| Candidate given the opportunity to comment   | Yes     | The candidate was very happy with the assessment. He described it as "Brilliant".        |
| All documentation correctly completed and signed   | Yes     |  |

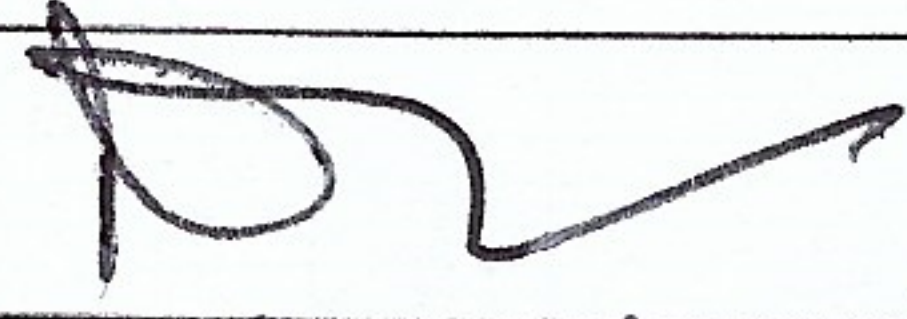
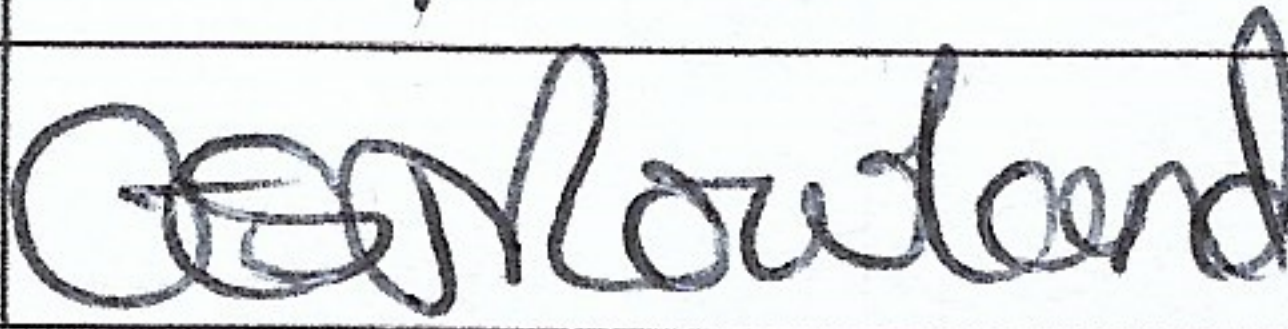


|  |     |                   |
|--|-----|-------------------|
| Candidate given copy of the Assessment Result Advice Slip (ARAS) | Yes |                   |
| Certification or re-assessment process explained (as applicable) | Yes | Good explanation. |

| Feedback to Assessor   |
|--|
| Brilliant John as always! You have many years experience which the candidate really benefit from. You always conduct yourself in a totally professional manner. Well done! |

| Action required (SMART Targets) | Date actioned | Date to be checked         |
|---------------------------------|---------------|----------------------------|
| Keep up the good work!          | 30-1-25       | Next observation.<br>14th. |

| Assessor comments |
|-------------------|
| No Comment.       |

|                                    |  |             |                 |      |         |
|------------------------------------|--|-------------|-----------------|------|---------|
| Assessor signature:                |  | Print name: | JOHN TANGE      | Date | 30-1-25 |
| IQA signature:                     |  | Print name: | GILLIAN ROWLAND | Date | 30-1-25 |
| Actions completed (if applicable): |  |             |                 |      |         |
| Assessor signature:                |  | Print name  |                 | Date |         |
| IQA signature:                     |  | Print name  |                 | Date |         |